



### Facility

**Name:** *East Gate Kids* **License Number:** *21809*  
**Address:** *12120 Copper NE, Albuquerque, NM 87123*  
**Phone:** *5052945102*      **Fax:** *N/A*      **E-mail:** *eastgatetuition@gmail.com*

### License Information

**Type:** *5 Star FOCUS Child Care Center*      **Status:** *Licensed*      **Issue Date:** *03/05/2018*      **Expiration Date:** *03/04/2019*

### Capacity

**Over Age 2:** *232*      **Under Age 2:** *41*      **Night Care:** *0*      **Playground:** *156*  
**Square Footage:** *0*

### Census

**Over 2:** *74*      **Under 2:** *38*

### Classrooms

**Number of Classrooms:** *10*

### Days and Hours of Operation

<b>Monday</b> <i>6:30 AM - 6:30 PM</i>	<b>Tuesday</b> <i>6:30 AM - 6:30 PM</i>	<b>Wednesday</b> <i>6:30 AM - 6:30 PM</i>	<b>Thursday</b> <i>6:30 AM - 6:30 PM</i>	<b>Friday</b> <i>6:30 AM - 6:30 PM</i>
<b>Saturday</b> <i>Closed</i>	<b>Sunday</b> <i>Closed</i>			

### Inspection

**Date:** *01/04/2019*      **Time In:** *9:10 AM*      **Time Out:** *2:30 PM*      **Purpose:** *Annual*

### Licensure

8.16.2.11 A Types of Licenses	<i>Not Inspected</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Not Inspected</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>
8.16.2.21 A Licensing Requirements	<i>Not Inspected</i>
8.16.2.21 B Capacity of Centers	<i>Compliance</i>

## Licensure *(continued)*

8.16.2.21 C Incident Reporting Requirements

*Not Inspected*

## Administrative Requirements

8.16.2.22 A Administrative Records

*Compliance*

8.16.2.22 B Mission, Philosophy and Curriculum Statement

*Compliance*

8.16.2.22 C Policy and Procedures

*Compliance*

8.16.2.22 D Family Handbook

*Compliance*

8.16.2.22 E Children's Records

***Non-compliance***

*Of the 25 children's records reviewed, 3 is/are missing a list of people authorized to pick up the child and an authorization form signed by the parent or guardian. See Children's Records 8.16.2.22 form for the child(ren) with missing information and/or authorization.*

*Corrective Action Plan*

*Parents will be advised to review and add missing information. The center will review all children's records to ensure complete information and authorization is on file.*

Regulation: 8.16.2.22.E.1.c.

Date to be Completed: 02/03/2019

*Of the 25 children's records reviewed, 1 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.*

*Corrective Action Plan*

*Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.*

Regulation: 8.16.2.22.E.1.e.

Date to be Completed: 02/03/2019

*Of the 25 children's records reviewed, 11 is/are missing information on allergies or medical conditions. See Children's Records 8.16.2.22 form for the child(ren) with missing information.*

*Corrective Action Plan*

*Parents will be advised to review and add missing information. The center will review all records to ensure information regarding allergies and medical conditions is on file.*

Regulation: 8.16.2.22.E.2.a.

Date to be Completed: 02/03/2019

**8.16.2.22 E Children's Records (continued)****Non-compliance**

*Of the 25 children's records reviewed, 4 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.22 form for the child(ren) with missing information.*

**Corrective Action Plan**

*Parents will be advised to review and add missing information. The center will review all children's records to ensure up-to-date emergency contact information is on file.*

Regulation: 8.16.2.22.E.2.b.

Date to be Completed: 02/03/2019

**8.16.2.22 F Personnel Records****Non-compliance**

*From the review of staff records, it was determined that 1 out of 36 staff records does/do not include a background check. See Staff Records 8.16.2.22 form for staff with this missing information.*

**Corrective Action Plan**

*The center will obtain documentation of a background check.*

Regulation: 8.16.2.22.F.1.e.

Date to be Completed: 01/04/2019

*The center failed to have 3 out of 20 person(s) providing care to sign an annual statement that they have, or have never had, an arrest or substantiated referral to a child protective services agency. See Staff Records 8.16.2.22 form for staff with this missing information.*

**Corrective Action Plan**

*The center will put processes in place to ensure that all care giving staff sign annual statements of non-conviction.*

Regulation: 8.16.2.22.F.1.f.

Date to be Completed: 02/03/2019

*From the review of staff records, it was determined that 5 out of 20 staff records does/do not include documentation of current first-aid and cardiopulmonary resuscitation training. See Staff Records 8.16.2.22 form for staff without verification of training.*

**Corrective Action Plan**

*The center will obtain documentation of first-aid and CPR training and retain on file.*

Regulation: 8.16.2.22.F.1.g.

Date to be Completed: 02/03/2019

**8.16.2.22 F Personnel Records (continued)****Non-compliance**

*From the review of staff records, it was determined that 4 out of 20 staff records does/do not include an emergency contact number. See Staff Records 8.16.2.22 form for staff with this missing information.*

*Corrective Action Plan*

*The center will have staff complete required information.*

Regulation: 8.16.2.22.F.1.i.

Date to be Completed: 02/03/2019

*From the review of staff records, it was determined that 14 out of 20 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.*

*Corrective Action Plan*

*The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file.*

Regulation: 8.16.2.22.F.1.n.

Date to be Completed: 02/03/2019

*From the review of staff records, it was determined that 1 out of 20 staff records does/do not include signed acknowledgement that the personnel handbook had been read and understood. See Staff Records 8.16.2.22 form for staff who need to complete the acknowledgement.*

*Corrective Action Plan*

*The center will have staff complete the required acknowledgement and will retain on file.*

Regulation: 8.16.2.22.F.1.o.

Date to be Completed: 02/03/2019

*From the review of staff records, it was determined that 1 out of 20 staff records does/do not include signed acknowledgement that the center's disaster preparedness plan and fire evacuation plan were reviewed.*

*Corrective Action Plan*

*The center will have staff complete the required acknowledgement and will retain on file.*

Regulation: 8.16.2.22.F.1.p.

Date to be Completed: 02/03/2019

**8.16.2.22 G Personnel Handbook****Compliance****Personnel & Staffing****8.16.2.23 A Personnel and Staffing Requirements****Compliance**

## Personnel & Staffing *(continued)*

### 8.16.2.23 B Staff Qualifications and Training

**Non-compliance**

*From the review of staff records, it was determined that 1 out of 20 new staff does/do not have documentation of orientation training. See Staff Records 8.16.2.22 form for staff with missing documentation.*

*Corrective Action Plan*

*Orientation will be completed and documented for staff noted; in the future, orientation will be completed prior to time staff begin working with children.*

Regulation: 8.16.2.23.B.2.a.

Date to be Completed: 02/03/2019

*From the review of staff records, it was determined that 8 out of 20 staff does/do not have documentation of the 45-hour entry level course or an approved equivalent prior to or within six months of employment.*

*Corrective Action Plan*

*Training will be completed for staff as required and documentation retained on file.*

Regulation: 8.16.2.23.B.2.c.

Date to be Completed: 02/03/2019

*Educators did not complete the following training within 3-months: Health and Safety Training for 12 out of 20 staff*

*Corrective Action Plan*

*All educators, regardless of the number of hours per week, will complete the above listed training. The following staff members need to complete the required training:*

Regulation: 8.16.2.23.B.2.b.

Date to be Completed: 02/03/2019

### 8.16.2.23 C Staff/Child Ratios and Group Sizes

**Compliance**

## Services & Care of Children

### 8.16.2.24 A Guidance

**Non-compliance**

*Of the 20 staffs records reviewed, 1 is/are missing a signed staff acknowledgement that the center's guidance policy had been read and understood. See the Children's Records 8.16.2.22 form for the child(ren) who have this missing.*

*Corrective Action Plan*

*The center will review all staffs records to ensure a signed staff acknowledgement is on file.*

Regulation: 8.16.2.24.A.1.

Date to be Completed: 02/03/2019

### 8.16.2.24 B Naps or Rest Period

**Compliance**

### Services & Care of Children (*continued*)

8.16.2.24 C Additional Requirements for Infants and Toddlers	Compliance
8.16.2.24 D Diapering and Toileting	Compliance
8.16.2.24 E Additional Requirements for Children with Special Needs	N/A
8.16.2.24 F Additional Requirements for Night Care	N/A
8.16.2.24 G Physical Environment	Compliance
8.16.2.24 H Social-Emotional Responsive Environment	Compliance
8.16.2.24 I Equipment and Program	Compliance
8.16.2.24 J Outdoor Play Areas	Compliance
8.16.2.24 K Swimming, Wading and Water	N/A
8.16.2.24 L Field Trips	N/A

### Food Service

8.16.2.25 B Meals and Snacks	Compliance
8.16.2.25 C Menus	Compliance
8.16.2.25 D Kitchens	Compliance
8.16.2.25 E Meal Times	Compliance

### Health & Safety Requirements

8.16.2.26 A Hygiene	Compliance
8.16.2.26 B First Aid Requirements	Compliance
8.16.2.26 C Medication	Compliance
8.16.2.27 A-D Illness Requirements for Centers	Not Inspected
8.16.2.28 A-H Transportation Requirements for Centers	Not Inspected

### Buildings, Grounds & Safety

8.16.2.29 A Housekeeping	<b>Non-compliance</b>
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*The school age kitchen has a heavy accumulation of storage items, and a collection of unused art materials/projects.*

*Corrective Action Plan*

*A routine will be established to assess all areas of the premises for cleanliness, safety and potential hazards.*

*(continued)*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 02/03/2019

*The Premises are not in good repair as evidenced by walls in the Teal and School Age classroom have holes and peeling paint.*

*Corrective Action Plan*

*Repairs will be completed and a system for routine inspection of the center and premises will be established.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 02/03/2019

*The premises in the school age boys bathroom are not safe in that exposed wires above light fixture.*

*Corrective Action Plan*

*The safety violation will be corrected and a system for routine safety inspection developed.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 02/03/2019

8.16.2.29 B Pest Control	Compliance
8.16.2.29 C Mechanical Systems	Compliance
8.16.2.29 D Water and Waste	Compliance
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.29 F Exits and Windows	Compliance
8.16.2.29 G Toilet and Bathing Facilities	<b>Non-compliance</b>

*The bathroom for the Teal classroom is not accessible. Bathroom is used for storage.*

*Corrective Action Plan*

*The center will make necessary changes to the bathroom to ensure it is accessible and functional.*

Regulation: 8.16.2.29.G.3.

Date to be Completed: 02/03/2019

8.16.2.29 H Safety Compliance	Compliance
8.16.2.29 H3(f)(i)(k) Safety Compliance	Compliance
8.16.2.29 J Pets	N/A

**Additional Comments**

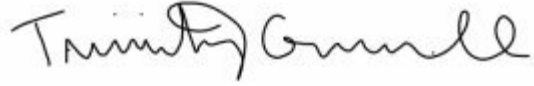
None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Lucille Mizner*



Facility Representative: *Michelle Crespin*